



**2025 Winter Institute
Scholarship Application**
Deadline Friday, August 2, 2024

Name _____

Job title and Chamber _____

Phone _____ Email _____

Is your Chamber a U.S. Chamber member? Yes No

Number of staff members _____ Years in chamber work _____ Years in present job _____

Other related experience? _____

Chamber membership dues income \$ _____

Chamber income from other sources \$ _____

Total chamber income \$ _____

Budget for professional development \$ _____

Please attach a copy of your chamber’s current board-approved budget. Attached Yes No

Please write a minimum of one paragraph stating how you and your chamber would benefit from this scholarship:

What scholarship are you applying for?

_____ First-time attendee, 2024 Winter (1 - \$500 scholarships) Note: 1st year students, please do not enroll

until scholarships have been awarded.

_____ 2nd – 4th year attendee, 2024 Winter Institute

If awarded a scholarship, will your organization pay for transportation, housing, and other incidental expenses of the applicant? Yes No

Please provide a signature from your CEO (if not the applicant) or Board President/Chairman (if CEO is the applicant) to indicate that your chamber will provide adequate funding to continue the applicants' Institute education in future years.

Signature of CEO or Board President/Chairman

Printed Name CEO or Board President/Chairman

All Applicants: CCEKS also encourages scholarship recipients to attend the CCEKS fall conference to give a brief report on their experience at Institute. Please indicate your willingness to attend the upcoming 2018 CCEKS Fall Conference: _____(initials)

2nd – 4th Year Attendee: The applicant agrees to submit with this application, a blog (two pages or less), on the value of attending Institute to you and your chamber. The applicant also agrees to having the blog published in an upcoming CCEKS E-newsletter: _____ (initials)

Signature of Applicant

Signature of Chamber CEO (if not applicant)

Application Requirements and Basic Selection Criteria:

1. Application was submitted by deadline.
2. Applicant must be employed in chamber profession
3. Applicant must be the chief executive or management employee who has demonstrated potential interest in a career in the chamber management field.
4. Applicant must be current member of CCEKS for 2024.
5. Ability and willingness to pay remaining costs of the program of study.
6. Financial need shall be considered providing above criteria is met.
7. Applicant agree to the conditions of the scholarship to attend the CCEKS.
8. 2nd – 4th year attendee: Written blog, submitted in a separate document (.pdf or .docx) with this application.
9. 1st year attendees – scholarship will be applied at registration.
10. 2nd – 4th year attendees – scholarship will be reimbursed back to the chamber after registration.

Submit application by email to:

Ruth Littlefield
Chamber of Commerce Executives of Kansas
ruth@littlefieldmanagement.com
(918) 630-6049

APPLICATION DEADLINE
FRIDAY, AUG 2, 2024 by 5:00pm