Chamber of Commerce

2024 Fall Conference Sponsorship Opportunities

October 28-30, 2024 Hilton Garden Inn | Hays, KS

Contact Information: Ruth Littlefield, Association Manager <u>ruth@littlefieldmanagement.com</u> (918) 630-6049

Who We Are

The Chamber of Commerce Executives of Kansas (CCEKS) was established in 1968 to unite chamber of commerce professionals in the State of Kansas through professional and personal development. Today, CCEKS continues to focus on education for chambers, their staff, and volunteers, and to build high quality executives that can lead and make positive impacts on their community.

Reach the Decision Makers

Don't miss the chance at the Fall Conference to reach approximately 100 community and economic development CEOs and staff from across the state. The CCEKS Fall Conference sponsorship offers an excellent opportunity to build and strengthen relationships with CCEKS members; increase visibility, publicity, and brand recognition you need to stand out in today's competitive environment; and provides a platform to communicate the benefits of your company and industry.

EXCLUSIVE FALL CONFERENCE SPONSORSHIP PACKAGES

All Exclusive Sponsors enjoy the following valuable benefits:

- The opportunity to distribute marketing and promotional materials in attendee bags
- Exhibit space (table, 2 chairs) included
- Exclusive recognition before and during the conference, including:
 - Name and logo on all promotional materials
 - Logo and link to your company's website on the CCEKS website
 - Name and company information in the conference program and welcome materials
 - Logo on materials at the event, with multiple visibility points
 - Sponsor ribbons

Presenting Sponsor (2 available)

- \$1,000 Investment 2 conference registrations
- Company promotion in general session (2-3 minutes)
- ½ page ad in conference program
- Non-competitive industry sponsorship

General Session Speaker Sponsor

- \$750 Investment 1 conference registrations
- Company promotion in general session (2-3 minutes)

Meal Sponsor (3 available)

- \$750 Investment 1 conference registrations
- Company promotion in general session (2-3 minutes)

Hospitality Suite Sponsor (1 available)

- \$500 investment 1 Conference Registration
- Company promotion in general session (2-3 minutes)
- See Exhibitor Information for details

Exhibitor (unlimited)

• \$400 Investment • 1 Conference Registration

Name Tag Sponsor (1 available)

• \$400 Investment • 1 Conference Registration

Lanyard Sponsor (1 available)

• \$250 Investment • • Sponsor provides lanyards

GENERAL CONFERENCE SPONSORSHIPS - FOR CHAMBERS

Highlight your Chamber of Commerce by investing as a General Conference Sponsor.

All General Sponsors enjoy the following valuable recognition:

- Special recognition during the Conference
- Name and logo with link to your business or chamber on the CCEKS website
- Name and logo in the conference program
- Name and company information on welcome materials
- Exhibit space included, if requested

Platinum Sponsor - \$2,000

- Three (3) conference registrations
- Logo & link on all pre-& post conference materials
- Full page ad in conference program
- Additional conference registrations at \$150 (\$25 discount)

Gold Sponsor - \$1,000

- Two (2) conference registrations
- Additional conference registrations at \$150 (\$25 discount)

Silver Sponsor - \$750

- Two (2) conference registrations
- Additional conference registrations at \$150 (\$25 discount)

Bronze Sponsor - \$500

- One (1) conference registration
- Additional conference registrations at \$150 (\$25 discount)

Chamber Partner Sponsor - \$300

• Reduced conference registrations at \$150 (\$25 discount)

CCEKS 2024 FALL CONFERENCE SPONSOR APPLICATION

Company Name						
Contact Name						
Contact Title						
Address						
City	S	State	Zi	р		
Phone	_Email					
Website						
Name Badge Information						
1		2				
Sponsorship Selection						
Presenting Sponsor @ \$1,000			Platinum Sponsor @ \$2,000			
General Session Speaker Sponsor @ \$750			Gold Sponsor @ \$1,000			
Meal Sponsor @ \$750			Silver Sponsor @ \$750			
Hospitality Suite Sponsor @ 500			Bronze Sponsor @ \$500			
Exhibitor @ \$400 Chamber Partner Sponsor @ \$300 Name Tag Sponsor @ \$400						
Lanyard Sponsor @ \$250			TOTAL \$			
Payment						
Invoice Check (enclosed)	Credit Ca	ard:\	/isa	Mastercard	Am Exp	_ Discover
Card Number			xp. Date _	/	CVV_	
Name as if appears on card						
Street Address / Zip Code						
Cardholder's Signature						

Signature of Responsible Individual ______ Date ______

EXHIBITOR INFORMATION

ASSIGNMENT OF EXHIBIT SPACE

Assignment of exhibit space will be made according to the date and time the Chamber of Commerce Executives of Kansas (CCEKS) received the application. Presenting, Platinum, Meal, Speaker, and Hospitality Suite sponsors receive priority space. Special consideration will be taken when assigning exhibit space regarding competitive businesses.

SPONSOR AND EXHIBIT CONTRACT

The enclosed application for sponsorship / exhibit space and full payment together constitutes a contract between parties. To reserve space and conference program logo and listing, applications and payments are due by Friday, September 20, 2024.

CANCELLATION

Sponsorships cannot be cancelled, but a sponsor can forgo exhibit space. Conference registrations can be transferred to another person in the same company for the same event.

INSTALLATION, EXHIBIT HOURS AND DISMANTLING

Tabletop exhibit space will be available Monday, October 28th at the Hilton Garden Inn, Hays, KS. Exhibitors can start setting up on Monday, October 28th starting at 3:00pm and close at the end of the conference on Wednesday, October 30th by 12:00pm.

SPONSOR INFORMATION

Sponsor agrees to letting CCEKS use their logo on promotional materials, website, conference program, and during conference for sponsorship recognition and fulfillment of contract. Sponsor agrees to send high quality logo/marketing packet to event manager upon submitting sponsorship contract.

Sponsors are encouraged to provide company flyers for the attendee bags. Quantity and date due will be sent to all confirmed sponsors.

Platinum Sponsors submitting a full-page advertisement for the conference program, can email in .pdf or high-quality format to the event manager by September 20th, 2024. If sponsor does not have advertisement, CCEKS can assist in the creation of the advertisement for an additional cost, which will be quoted at that time.

The Lanyard Sponsor will be responsible for supplying the attendee lanyards for the conference.

VENUE

Exhibitors will be responsible for their hotel reservations and payment. Information will be sent with the exhibitor confirmation. The conference will be held at: Hilton Garden Inn & Convention Center 221 West 43rd Street Hays, KS 67601

FIRE PROTECTION

All display material must be flameproof and subject to inspection by the fire department. No flammable fluids or substances may be used or shown in booths.

LIABILITY

The exhibitor understands and agrees that Chamber of Commerce Executives of Kansas, Inc., its officers, agents, or employees shall not in any manner be responsible for the loss or damage to any of the goods, ware, chattels, or equipment exhibited upon the exhibitor's allotted space or placed thereon, or while in transit to or from the building. The exhibit of the exhibitor and all its personal property situated upon the allotted space remains the sole risk of the exhibitor. The exhibitor shall be fully responsible for paying for all damages to property owned by Hilton Garden Inn Hays, its owners or managers that results from any exhibitor. The exhibitor agrees to defend, indemnify, and hold harmless, Hilton Garden Inn Hays, its owners, managers, officers, or directors, agents, employees, subsidiaries, and affiliates from any damages or charges resulting in the exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the exhibitor, its agents, employees, and business invites that arise from our exhibitor's occupancy and use of the exhibition premises, Hilton Garden Inn Hays, or any part thereof.

The exhibitor specifically agrees that it will exhibit in such a manner as not to cause injury to the public, visitors, guests, employees, or any other persons on the premises or any property exhibited therein. The exhibitor agrees to indemnify and hold harmless the Chamber of Commerce Executives of Kansas, its officers, agents, and employees from any claim or claims of any nature whatsoever arising by reason of any damage sustained by any person, or to any property, upon said premises.

CONTACT INFORMATION AND APPLICATION SUBMISSION

For more information and to submit completed applications by email or mail to:

Ruth Littlefield CCEKS Association Manager P.O. Box 1729, Broken Arrow, OK 74013-1729 <u>ruth@littlefieldmanagement.com</u> (918) 630-6049